**FORM TO CREATE A FILE**

**Information about the child**

If you are anxious about a possible abduction of your child, it is important that you can share as much information as possible about your child, the other parent and yourself with the involved authorities when this becomes necessary. You can use this form to gather the information for creating a file. In the event of a child abduction, you can share these forms with, for instance, the police and your lawyer.

Almost all information concerns personal data of the person involved. This means that the Center IKO and may other organization are not allowed to process this information. Therefore, it is not intended that you share this information with the Center IKO.

**General information**

Last name Last name

First names First names

Gender [ ] Male [ ] Female [ ] Other

Date of birth Date of birth Place of birth Place of birth

Address Address

Postal code Postal code City Woonplaats

Phone number Phone number

Nationality Nationality

Social security number Social security number

Passport number Passport number

Date and place of issue Date Place

**Appearance**

Height Height Posture Posture

Description of the child’s appearance

Such as eye color, birthmarks, shoe size, hair length and color, wearing glasses, scars, earrings, etc.

Description of the child’s appearance

**Medical information**

Blood type Blood type

Medication Medication

Name general practitioner Name general practitioner

Name dentist Name dentist ****

**Information about court decisions**

If there is a court decision about, for example, the divorce, the parental authority/custody or a contact arrangement, mention this here and add copies of the decision.

Information about court decisions

**In the event that your child is abducted**

Probable location Probable location

Probable date and time of departure Date Time

**Additional advice**

* Add a copy of the birth certificate of your child;
* Add recent pictures and optionally a lock of hair of your child. Make sure to take pictures of your child’s face and posture every year;
* Optionally add a print of your child’s ear, fingertip and palm. These prints can be used to identify your child if necessary. This will not be necessary if your child is older, but when babies or toddlers are abducted, it could be a problem to recognize them after a few years. You can use these prints to prove that he or she is indeed your child. However, it differs per country whether these prints can be used as evidence in a court proceeding.